

March 11, 2025

The regular monthly meeting of the Lena Library Board was called to order at 5:45 pm by President Charlene Foley. Present: Kathy Benters, Sue Youngblut, Barbara Kepner, Barbara Schexnayder, Roger Schulz, Kim Hybarger, Library Director Brittany Gaulrapp, and Insurance Agent Dan Harnish.

The secretary's minutes were reviewed, and Barb Kepner made the motion to approve, Barb Schexnayder seconded. Voting followed, motion passed.

Kathy presented the treasurer's report, including the last two months check registers and fund reports. Balances include money manager, \$142,403.10, and total balance of \$499,750.53. She then made the motion to pay January, February, and March bills, and payroll, and to record the treasurer's report. Barb K seconded. Voting followed, motion passed.

The librarians report was presented by Brittany, including 1,200 checkout/renewals, 9 items added, 8 new patrons, 316 eBook checkouts for January, and 1,189 checkout/renewals, 13 items added, 7 new patrons, and 284 eBook checkouts for February. Story hour/after school/ staff meetings all going well. The breakroom project will be completed soon, lights are done and Robyn Schulz will be working on the project March 12, and 13<sup>th</sup>.

Board members were given the audit for review. Questions/concerns will be addressed at the April meeting.

Dan Harnish presented the current insurance coverages, he thinks all is good, maybe can up deductibles next year. Will look at again in a year.

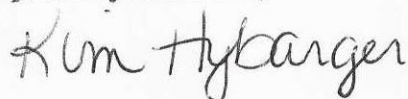
Brittany gave Board members information to be completed online, concerning annual required trainings. Members need to complete, print out certificates and bring back to Brittany. The appointing of an OMA/FOIA officer will be decided in April.

Board members completed Economic Interest Forms, due May 1, 2025. Brittany will return them.

Sue asked about holding a safety online class April/May with Jim Yeager. Everyone thought it would be a good idea. She will give more details as they become available.

Roger made the motion to adjourn at 6:45, Barb S seconded. Meeting was adjourned.

Respectfully submitted,



Kim Hybarger, Secretary  
Lena Library Board