

June 11, 2024

The regular monthly meeting of the Lena Library Board was held on Tuesday, June 12, 2024 in the library. President Charlene Foley called the meeting to order at 5:45 pm. Present- Kathy Benters, Barb Kepner, Barb Schexnayder, Kim Hybarger, Library Director Brittany Gaulrapp, and Attorney Ed Mitchell. Absent were Roger Schulz & Sue Youngblut.

After reviewing the secretary's minutes, Barb K made the motion to approve the minute, Barb S seconded. Voting followed, motion passed.

The treasurer's report was presented by Kathy. She mentioned the need to move \$20,000 from account #1300482 to account #186116, instead of the normal \$10,000, because of some bigger bills this month. Account balances: Checking, \$13,28996; Money Manager, \$150,713.15. She then made the motion to pay May and June bills, and payroll, and to record the treasurer's report. Barb K seconded. Voting followed, motion passed.

The Librarian's report was given by Brittany, including 1,416 checkouts, 9 new patrons, 253 e-book checkouts. Summer reading sign-up is June 3-June 15. So far 90 children are signed up. Staff meeting discussion included upcoming schedules and summer reading. The Per Capita Award for fiscal year 2024 is \$7,539.35.

There is a link on their website concerning Newspapers.com. The information is in the Shoppers' Guide to let people know.

The shades have been installed and they look great.

Brandon Scheider informed the Board the need to upgrade computers because Windows 10 won't be supported after 2024. He suggested upgrading the monitors to include hi def wide screens. His estimate for 11 pcs, 8 hi-def monitors, MS Office subscription, shipping, and labor was \$14,560.00. Discussion was held and since the computers in the front are not always in use, it was decided to cut down the public computers to three, so with other monitors needed a total of seven. Barb S made the motion to approve the estimate, after reducing total desktops (11) down to seven.

The personnel committee will meet this week to discuss recommendations for raises and extras. The committee will have a spreadsheet and proposal for the July meeting.

The Board had a discussion with Attorney Mitchell concerning the Tentative Budget & Appopriation. It was decided to add 10 % to current budget. Attorney Mitchell will bring appropriate paperwork to the July meeting.

Barb S made the motion to adjourn, Barb K seconded. Meeting was adjourned at 6:45 pm.

Respectfully submitted,

Kim Hybarger, Secretary  
Lena Library Board