

March 12, 2024

The regular meeting of the Lena Library Board was called to order by President Charlene Foley. Present: Roger Schulz, Barbara Kepner, Barbara Schexnayder, Susan Youngblut, Charlene Foley and Library Director Brittany Gaulrapp. Absent: Kim Hybarger and Kathy Benters.

Secretarys' minutes were read and reviewed. Roger made a motion to approve the minutes and Barb S seconded. Voting followed and motion passed.

Copies of the treasurers' report were included in the materials presented. Barb K made a motion to defer recording of the report until the next meeting. Roger seconded the motion, voting followed and the motion was passed.

Susan made a motion to approve payment of the March and April bills and payroll. Barb S seconded the motion, voting followed and motion passed.

Library Director Brittany presented the Librarians' report, noting February had 1,225 checkouts and renewals, 7 new patrons, 16 items added and 234 e-book checkouts. Staff met to discuss the upcoming schedules. No class during the school Spring Break. Story Hour and After School program will resume the following week. She has been investigating options to add a shelf and pole to one of the closets in the meeting room in the new addition. The library is participating in the LBPA Easter Basket Drawing.

Brittany has been in contact with Attorney Mitchell about expanding the current program waiver form to be compliant with the ADA. The form should be ready for approval by the next meeting.

Brandon is continuing to work on the Library Website. Brittany will send out the link and the password to the board.

Brittany presented more information about digitizing the microfilm and newspapers. It would be necessary to ship the documents to the company to be digitized. They do not do it onsite. Brittany presented another option for patrons to be able to examine archived newspapers on newspapers.com. She will try it for a six-month period and decide if it is a valid option for the library.


Aero will be presenting a quote to update the library phone system.

Susan presented the information that she had researched to add window shades to the windows in the library addition and Brittany's office. She will have cost quotes at the April meeting.

Brittany presented some information about educational programming that would be available from HCC to be offered at the Lena Library. One was a class on painting and the other one was a lecture about WW One history. There was discussion about funding for the programs.

Roger made a motion to adjourn and Barb K seconded. Meeting was adjourned at 6:45 pm.

Respectfully submitted,


Charlene Foley, Interim secretary