

December 12, 2023

The regular monthly meeting of the Lena Library Board was called to order by President Charlene Foley at 5:45 pm in the library. Present-Kathy Benters, Roger Schulz, Barb Schexnayder, Susan Youngblut, Kim Hybarger. Absent-Barb Kepner.

The secretarys' minutes were read and after an addition of the word "tolerance" in regard to a zero policy clause, Roger made the motion to approve. Barb S seconded. Voting followed, motion passed.

Kathy presented the treasurers' report. A \$14,000.00 check that was sent accidentally to the library, and not the school, was returned. Kathy then broke down the checks she sent to Pekin Insurance. Workmen's Comp was \$1,644, the umbrella was \$3,518, (\$243) increase, and the bonding portion was \$636.00. Account balances; Checking \$19,885.80, Money Manager \$350,227.17, Total Assets \$470,112,97. She then made the motion to pay November and December bills, and payroll, and to record the treasurers report. Barb S seconded . Voting followed, motion passed.

Library Director Brittany presented the Librarians' report, including 1,398 checkouts, 22 added items, 226 ebook checkouts. Story hour/after school programs are going well, Christmas parties coming soon. Staff meeting was held and upcoming holiday schedule and training of the new employee was discussed. A new second part time employee, Brandi Cameron, will be training after the first of the year. The crafting and cookie day went well. Brittany is working on the Per Capita grant, due Jan. 30, 2024.

The program waiver will be discussed in January.

The library website was discussed, and it was decided to go ahead with Brandon Scheider's estimate of \$3000-\$3500 for the website. Roger made the motion and Susan seconded. Voting followed, motion passed.

Jamie, the part time employees' pay will be increasing to \$14.00 per hour, per the State of Illinois minimum wage schedule.

Brittany would like to digitize the genealogy material. She will check around to get information on this project and report back.

Brittany handed out the ALA Bill of Rights, our handbook shows this already so no action is needed.

Respectfully submitted,



Lena Library Board Secretary