

September 12, 2023

The regular monthly meeting of the Lena Library Board was called to order at 5:45 pm by President Charlene Foley in the library. Present: Board Members Kathy Benters, Barb Kepner, Barb Schexnayder, Sue Youngblut, Kim Hybarger, Library Director Brittany Gaulrapp, Attorney Ed Mitchell, and guest Richard Wagner.

The secretaries' minutes were read and reviewed. Sue made the motion to accept, Barb S seconded. Voting followed, motion passed.

The treasurers' report was given by Kathy, noting balances, checking account \$32,588.58, money manager \$170,377.77. Kathy then made the motion to pay August and September bills, and payroll, and to record the Treasurers' report. Barb K. seconded. Voting followed, motion passed.

The librarians' report was given by Library Director Brittany Gaulrapp. Included were monthly circulation, 1467 checkout and renewals, 7 new patrons, 18 new items added, 126 e-book checkouts. Story hour/after school programs are starting soon, and hoping to add an afternoon story hour, class. The staff met and discussed the last board meeting, including program policy. A thank you note was received from the Maher family. Brittany has finished the training manual and will be emailing to Board Members for review. Brittany has advertised for the part-time position opening, and would like to hire two part-timers if possible. She has been asked for applications and the position is posted several places.

Old business: The library program/use of meeting discussion was held again. It was decided to ask our insurance agent for advice and the Board will discuss again.

New business: Attorney Mitchell presented the Budget & Appropriation paperwork for consideration. After reviewing, Kim made the motion to pass. Barb S. seconded. Roll call vote followed: Kathy Benters-aye; Charlene Foley-aye; Sue Youngblut-aye; Barb Schexnayder-aye; Barb Kepner-aye; Kim Hybarger-aye; Roger Schulz-absent. Motion passed.

Attorney Mitchell then presented the .02 resolution. The resolution was discussed, and it was decided to wait until tax money has all been collected to make a decision. It will be addressed in October.


Parking lot liability will be addressed with Dan Harnish, from Marvin Uecker Insurance.

A letter of resignation was received from part-time employee Miranda Walters. Her last day will be October 7, 2023.

Brittany was approached by Website Designer Brandon Scheider to see if the library would be interested in a website. Since no one knows much about the advantages Brittany will ask him to come to a meeting for a presentation.

Barb Kepner made the motion to adjourn, Sue seconded. Meeting was adjourned at 7:15 pm.

Respectfully submitted,


Kim Hybarger, Secretary